Department of Islamic Studies & Arabic

MISSION, OBJECTIVES AND OUTCOMES

Mission Statement

The Islamic Studies & Arabic department of Gomal University, D.I.Khan mainly focuses on Quran, Hadith, Islamic Fiqh, Islmic Jurisprudence & Arabic Language & literature which paves its way to produce graduates. The Islamic Studies & Arabic department, in particular, whishes to promote its education standards, to create research oriented activities. Not only this, it is also provide opportunities to improve their communication skills in order to meet the requirements of the day.

VISION

The department carries out a clear, vivid and crystal vision, to provide an environment which is conducive to learning and to broaden the mental horizon of the students.

M.A Islamic Studies & Arabic Program

(Program Mission, Objectives and Outcomes)

> **Standard 1-1: The program must have documented measurable objectives that support faculty / college and institution mission statements**

Mission Statement for M.A Islamic Studies & Arabic

To make clear the basic concept of the students through effective teaching of Islamic sciences and Arabic language. The department offers five major areas to its graduates i.e. QURAN and its sciences, Hadith & its sciences, Islamic Fiqh, Islamic Jurisprudence and Arabic language & literature. To provide valuable Islamic scholars to the society.

Program objectives

1. To enable students speaking Arabic language fluently and can write as well.
2. To create awareness in the students for analyzing the text of QURAN & Hadith.
3. To provide them with knowledge relevant to growth opportunities in the subject area professionally and academically.
4. To let them know the impact of subject on society and moral values.
5. To provide opportunities for the students to express their views in the form of debate, Islamic literary activities.
6. To come up with the true spirit of teamwork.
7. To improve the communication skills and to develop their Islamic literary taste.
8. To make them able for a mature outlook on life according to Islamic point of view.
9. To let them know about multi culture through the wings of Islamic Studies & Arabic Literature.

Objective	How measured	When measured	Improvement identified	Improvement made
1,2,3,5,8	Student Course Evaluation Questionnaire	Dec 2012	Lack of course organization, Lack of learning resources, Shortage of books.	
4,6,7,9	Survey of Graduating Students	Dec 2012	➢ Program objectives achievements need more attention ➢ Infrastructure	

Standards1-2: **The program must have documented outcome for graduating students .It must be demonstrated that the outcome support the program objective and that graduating students are capable of performing these outcomes**.

Program Outcomes

The following are the outcome of the program:
1. Student will be able to share their different ideas on several issues and to relate the issues of Islamic religion with the other religions.
2. Students will learn to evaluate the true worth of Islamic Literature.
3. They will be able to extend Islamic knowledge in practical domain.
4. Students will come up to use the teamwork spirit in its true direction.
5. Students shall have the capabilities to settle down the matter through effective way of communication.
6. Students will utilize the impact of the subject on moral grounds.
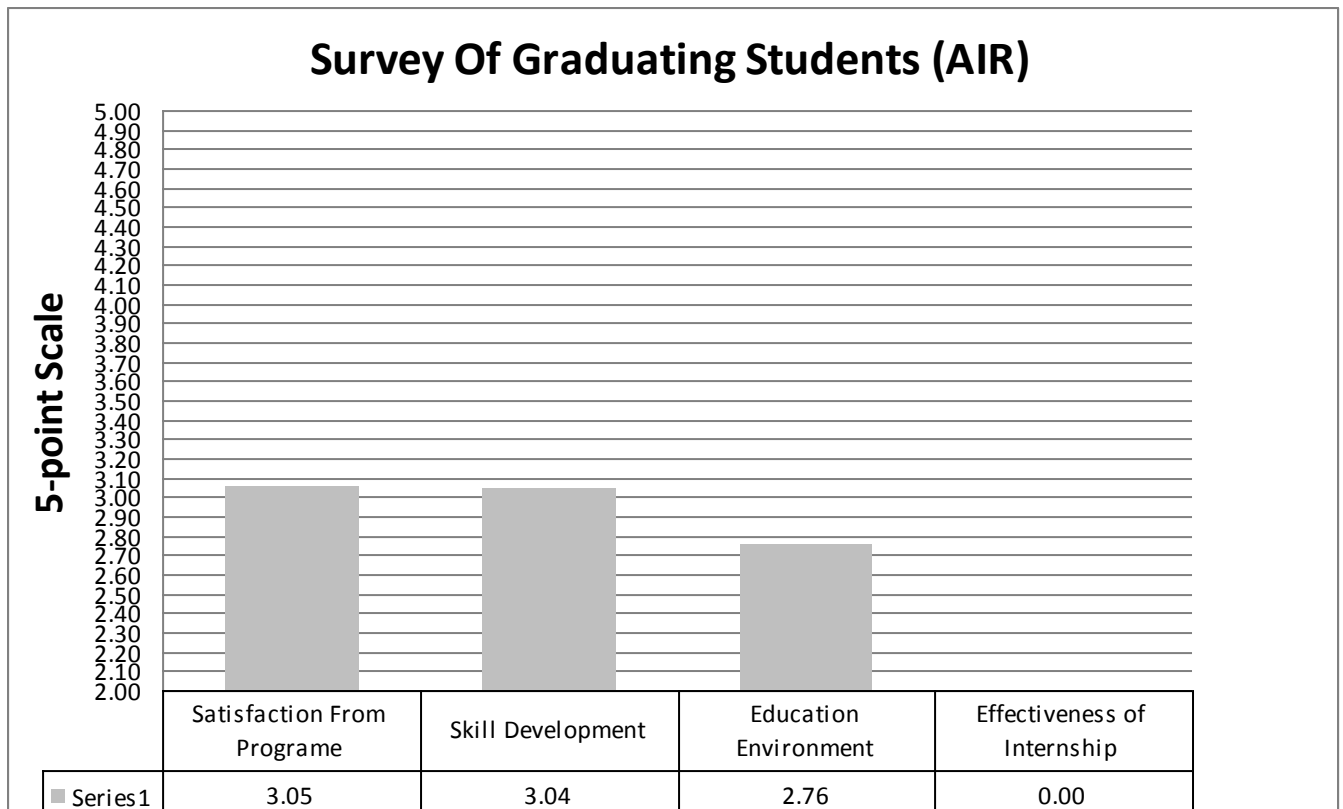7. Students will be able to be called "the spark plug of the group".

Program Objectives	Program Outcomes								
	1	2	3	4	5	6	7	8	9
1	√								
2	√								
3			√						
4			√						
5						√			
6					√				
7				√					
8					√				
9							√		
10	√								

After the assessment of Graduating students' survey, the strength and weaknesses identified.

Survey of Graduating Students (AIR)

Satisfaction From Programe	Skill Development	Education Environment	Effectiveness of Internship	Aggregate
3.05	3.04	2.76	0.00	2.21

	Satisfaction From Programe	Skill Development	Education Environment	Effectiveness of Internship
Series1	3.05	3.04	2.76	0.00

- **Areas for improvement**
  - ➢ Program objective achievement need more attention
  - ➢ Education environment needs improvement
  - ➢ Oral & Written communication skills

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Describe the actions taken based on the results of periodic assessments

Actions to be taken on the recommendations of AT visits

- **Strengths and weaknesses of the program**

  Strengths:
  - ➢ Program smoothness
  - ➢ Independent thinking and teamwork
  - ➢ Skill Development

  Weaknesses:
  - ➢ Program objectives achievements needs more attention
  - ➢ Lack of Responsibilities in official work.
  - ➢ Start of Internship to different Islamic Institution
  - ➢ Oral & Written Communication Skill
  - ➢ Education Environment

- **List future development plan for the program**
  - ➢ New and advanced curriculum
  - ➢ Stress on Research Work

Standard 1-4: The department must asses its overall performance periodically using quantifiable measures.

Present students' enrolment (M.A Islamic Studies & Arabic)

Years	No of students	No of graduate students
2010	29	21
2011	18	17
2012	22	21

The following are the outcome of the program:
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Criterion 2: Curriculum Design & Organization

A. **Title of Degree Program:** M.A Islamic Studies

B. **Definition of credit hour:** One credit hour means a class of one hour per week for one term/ semester. One term means 15 weeks continuous duration program.

C. **Degree Plan:** The table-1 shows the course division of the program.

D. **Curriculum breakdown:** No breakdown available for the courses. Needs improvement

Figure: 1
Following matrix links courses in the program to program outcomes

	Courses	Program Outcomes								
		1	**2**	**3**	**4**	**5**	**6**	**7**		
1ˢᵗ Year Courses										
1ˢᵗ term	Al QURAN UL HAKIM		√		√		√			
	HADITH WA ULOOM UL HADITH		√		√		√			
	USOOL E FIQH			√	√			√		
	SIRAT E NABVI WA KHILFAT E RASHIDAH				√		√			
	ARABIC ZABAN O ADAB					√				
2ⁿᵈ Term	Al QURAN UL HAKIM		√		√		√			
	HADITH WA ULOOM UL HADITH		√		√		√			
	TAREEKH E ISLAM				√					
	AL FIQH WA USOOL E FIQH			√	√					
	ARABIC ZABAN O ADAB					√		√		
2ⁿᵈ Year Courses										
3ʳᵈ Term	Al QURAN UL HAKIM		√		√		√			
	HADITH WA ULOOM UL HADITH		√		√		√			
	ILMULKALAM				√			√		
	ALFIQH			√	√		√			
	ARABIC ZABAN O ADAB					√		√		
4ᵗʰ Term	Al QURAN UL HAKIM		√		√					
	ALFIQH			√	√					
	TAQABUL E ADYAAN	√			√					
	ISLAM AUR JADEED MAASHI NAZRIYAT			√	√					
	ISLAMI AKHLAAQ WA TASWAF				√		√			
	THESIS & ORAL EXAMINATION							√		

Table 1: Courses versus program outcomes

> **Standard 2-2: Theoretical background, problems analysis and solution design must be stressed within the program's core material.**

The program is all about Quran, Hadith & Fiqh. The courses will be then reviewed in the board of study meeting.

> **Standard2-3: The curriculum must satisfy the mathematics and basic sciences requirements for the program as specified by the respective accreditation body**

As the program is purely Islamic Science base, that's why no inclusion of mathematics and basic sciences but according to the requirements that mathematics and basic sciences must be the part of curriculum and will be discussed in the board of study meeting.

> **Standard 2-4: The curriculum must satisfy the major requirements for the program as specified by the respective accreditation body**

The curriculum in the program is fully satisfied the major requirements of the program.

> **Standard 2-5: The curriculum must satisfy humanities, social sciences, arts, ethical, professional and other discipline requirements for the program as specified by the respective accreditation body**

The curriculum satisfies the humanities, arts and professional discipline but lack of courses in social sciences and ethical discipline, improvement needs in this area.

M.A Islamic Studies & Arabic	Mathematics and Basic Sciences		Islamic Studies & Arabic Topics				Humanities and Social Sciences	
			Core		Elective			
	Required	Present	Required	Present	Required	Present	Required	Present
	0	0	9	9	0	0	2	4

Table.3: Standard 2-3, 2-4, 2-5 requirements

Standard 2-6:   Information technology component of the curriculum must be Integrated throughout the program

No information technology component is the part of Islamic Studies & Arabic literature curriculum. Improvement needs in this area.

Standard 2-7: Oral and written communication skills of the students must be developed and applied in the program

Oral and written communication has been given importance in the program. Students are strictly warned to speak in English/urdu/arabic during class and take part in debates. Students' skills in oral and written communication are satisfactory. Improvement needs in this area.

Criterion 03: M.A Islamic Studies & Arabic Labs

Standard- 3-1: (Lab manuals/documentation/instruction for experiments must be available and readily accessible to faculty and students.

Not Applicable

Standard 3-2: There must be adequate support personal for instruction and maintaining the computing laboratories

No computer lab is available in the department

Standard 3-3: The university computing infrastructure and facilities must be adequate to support programs objectives.

The computing facility of the university is not up-to the mark and needs improvement. Internet facility is not available most of the time and whenever available then with very low speed.

Criterion 4: Student Support and Advising

Standard 4.1: Courses must be offered with sufficient frequency and number for students to complete the program in a timely manner.

All the courses are first discussed by departmental academic committee. The recommendations are then discussed in the Board of Studies meeting comprising of some senior professors of the university and experts of curriculum from other universities and affiliated colleges. The recommendations of this board are further submitted to Academic committee for approval and onward submission to the syndicate. In this way the course and the curriculum passes and screens through a number of levels.

Standard 4-2: Courses in the major areas of study must be structured to ensure effective interaction between student, faculty and teacher assistants.

There is a proper procedure to assign the responsibility to structure courses and to maintain the consistency of contents.

Standard 4-3 Guidance on how to complete the program must be available to all students and access to academic advising must be available to make course decisions and careers choices.

A faculty member is assigned responsibility to discuss and coordinate with student in taking the right decision about their career. Also the said faculty member is responsible for organizing workshops.

Criterion 5: Process Control

> **Standard 5-1:** **The process by which students are admitted to the Program must be based on quantitative and qualitative criteria and clearly documented. The process must be periodically evaluated to ensure that it is meeting its objectives.**

A very transparent system for admission in MA Islamic Studies. NTS test and interview is taken for admission. Admission in this program based on the following selection criteria.

1. The candidate must qualify NTS test to appear in interview.(40%)
2. Candidate must have passed B.Sc. /B.A. at least 2nd division.
3. Candidate must have
4.   Merit formula: (60%)

$$SSC *1 = X$$
$$HSSC*2 = Y$$
$$B. Sc*3 = Z$$
$$Merit = X+Y+Z / 6$$

> **Standard 5-2:** **The process by which students are registered in the program and monitoring of students progress to ensure timely completion of the program must be documented**.

At the start of term applications are invited through leading news papers. After getting the applications students are scrutinized with reference to pre-requisite of the program. Merit list of eligible candidates is made according the formula given in standard 5-1.

To monitor the students' performance we have internal as well as external base evaluation system. In every term at least 2 tests are conducted which carry 20 % marks along with assignments at the end of the term, external exam is conducted for 80 %. The result is based over the combined assessment of the students.

Standard 5-3: The process of recruiting and retaining highly qualified faculty members must be in place and clearly documented. Also processes and procedures for faculty evaluation.

In order to attract qualified faculty, different domains of computing is defined in the programs and as per the expertise required , demand for the staff along with the expertise details is send to Administration for advertising the positions in leading English and Urdu News papers. As per the application received, the scrutiny committee short list the applicants for the evaluation test as per the criteria advertised. A third party is involved for conducting the test to make the process transparent and successful candidates of the test are further passed through a selection board in which a panel of experts interviews the candidate. After the selection board syndicate gives the approval of these selections, there after appointment is offered to the faculty.

There was no systematic process before to evaluate the faculty members, now after establishment of QEC each faculty member is evaluated by the students via "Teacher Evaluation Questionnaire".

Standard 5-4: The process and procedures used to ensure that teaching and delivery of course material to the students emphasize active learning and that course learning outcome is met. The process must be periodically evaluated to ensure that it is meeting the objectives.

In order to ensure that the teaching is effective a quarterly survey is conducted by the University QEC and the findings are communicated to the concern faculty members. After completion of survey assessment team meeting is called to assess the process and make implementation plan for the said department.

Standard 5-5: **The process that ensures that graduates have completed the requirements of the program must be based on standards, effective and clearly documented procedures. This process must be periodically evaluated to ensure that it is meeting its objectives.**

No proper procedures to assure that the graduates meet the program requirements or not. This area needs concentration to develop this procedure. Plan required for this area.

Criterion 06: Faculty

> **Standard 6-1:** **There must be enough full time faculty who are committed to the program to provide adequate coverage of the program areas / courses, continuity and stability. The interests and qualifications of all faculty members must be sufficient to teach all courses, plan, modify and update courses and curricula. All faculty members must have a level of competence that would normally be obtained through graduate work in the discipline. The majority of the faculty must hold a Ph. D. in the Discipline.**

The following table indicate program areas and number of faculty in each area

Program Area	Courses in the area and average number of sections per year	Number of faculty members in each area	Number of faculty with PhD
Al QURAN UL HAKIM	Al QURAN UL HAKIM(4 Courses)	2	2
Hadith wa Uloom e hadith	3 courses	2	2
Fiqh	4 courses	2	1
Arbi Zuban o Adab	3 courses	2	1
Siraat Nabvi, Tarikh e Islam (Miscellaneous)	4	2	1
Total :		10	7

It is clear from the above table that the information provided in the faculty members resumes that this standard is satisfied.

> **Standard 6-2: All faculty members must remain current in the discipline and sufficient time must be provided for scholarly activities and professional development. Also, effective programs for faculty development must be in place.**

Research work is done here because most of the faculty members have MPhil & PhD degree and seven of them have Ph.D degree. The other faculty members are doing M. Phil and Ph.D.

> **Standard 6-3: Faculty members should be motivated and have job satisfaction to excel in their profession**

There are different programs for faculty benefits and there motivation i.e.

1) Reasonable work load and class size as per the HEC requirement for getting quality in education.
2) Attractive salary packages.
3) Paid vacations.
4) Hard area allowance.

A faculty survey was conducted and the response is as below:

Faculty Comments:

Q.14 What are the best program/factors currently available in your department that enhance your motivation and job satisfaction?

1. Islamic Literature portion of our syllabus.
2. We are currently running three programs i.e. M.A in Islamic Studies , Mphil & PhD. I am looking for an environment conducive to learning and feasible for physical and mental growth.
3. Availability of internet is the only thing that is enhancing my interest in job.
4. (i)Free internet facility.
   (ii)Stress free working environment.

5. In the Islamic Studies & Arabic Department the students are attentive & take interest in the lectures. Besides, I also make use of the audio-visual aids to facilitate the students in the Islamic Studies Department.

Q.15 Suggest program/factors that could improve your motivation and job satisfaction?

1. M. Phil, Ph.D level may improved up to the international level.
2. We should start MA Arabic Program, Establishment of Sheikh Zayed Islamic Centre at Gomal University, D.I.Khan.
3. I would like to highlight the basic factor of not having spacious building which not only spoils the academics but also suffers the reputation of the pedagogue as we are unable to arrange any extracurricular activities in the department.
   Secondly, offices are short and we don't have an easy access to Computer Technology to be used for the research purpose.
4. Short term Language Courses in the evening to be started in orders to improve the qualification of the faculty members and for motivation and job satisfaction and to bring this department at par with the Islamic Studies & Arabic department of other Universities in Pakistan.
5. (i) Availability of research resources.
   (ii) Regular advanced short courses in new fields of research & teaching.

6. (i) Separate offices should be given to the staff members.
   (ii) Computers, Laptops should be provided to the teachers for research purpose and preparation of lectures.
   (iii) Salary should be increased.

   (iv) Cooperative culture should be developed.

Criterion 07: Institutional Facilities

> **Standard 7-1:** **The institution must have the infrastructure to support new trends in learning such as e-learning**

No e-learning facilities are available in the department. No Computer Lab is available in the department to take advantage of e-learning facility. Improvement needs in this area.

> **Standard 7-2:** **The library must possess an up to date technical collection relevant to the program and must be adequately staffed with professional personnel**

The departmental library has not collection of latest books. The total numbers of books in the library are

Name of Item	Quantity
Books	8880

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Central Library:

The central library has also the facility to facilitate students in Islamic literature books and other relevant material but with small number of books. No e-learning facility available in the central library. Central library need little attention regards latest books and e-learning facilities.

> **Standard 7-3:** **Class-rooms must be adequately equipped and offices must be adequate to enable faculty to carry out their responsibilities**

Class room shortcomings

1. **Multimedia:** No multimedia present here to deliver lectures
2. **Sound System:** No sound system present.
3. **Desks / Chairs:** Desks and chairs are satisfactory.
4. **Light System:** Light system is present but facing problems due to load-shading.

No multimedia concept here. All the lectures are delivered via white board.

Criterion 08: Institutional Support

> **Standard 8-1:** There must be sufficient support and financial resources to attract and retain high quality faculty and provide the means for them to maintain competence as teacher and scholar.

All the financial needs of the Department of Islamic Studies & Arabic are run by the Finance directorate of the University. The finance directorate provides funds to run programs of studies in the department of Islamic Studies & Arabic. The compensation including benefits like housing and children's education are also provided by the administration. Salaries of the faculty as well as supporting staff are facilitated by the university. University has welfare department run by SWO (Staff Welfare Officer).

Faculty Survey is conducted for this purpose

> **Standard 8-2:** There must be an adequate number of high quality graduate students, research assistants and PhD students.

Currently there are seven MPhil and three PhD students. program run by the Department of Islamic Studies & Arabic.

> **Standard 8-3:** Financial resources must be provided to acquire and maintain library holding, laboratories and computer facilities

All the financial needs of the Department of Islamic Studies & Arabic are the responsibility of Finance Directorate of University, no other financial resources available to provide grants.